

02 Nov 2024

APPRAISAL LETTER

To Whom It May Concern,

I am pleased to recommend Grace Foo, who joined our UX Design team for her internship programme. During her time with us, she demonstrated a genuine enthusiasm for learning, as well as a strong commitment to her work, making a meaningful impact on our projects.

Grace is exceptionally curious and proactive, consistently asking insightful questions to clarify tasks and ensure quality results. Her initiative in helping the team work more efficiently has been invaluable, often streamlining workflows and fostering a collaborative atmosphere.

Her prior experience from her Final Year Project brought added value to her role, and she demonstrated a solid foundation in UX/UI principles, which was clearly reflected in her work. While she occasionally shows caution in unfamiliar situations, Grace has the potential to thrive even further by embracing these moments as growth opportunities. I encouraged her to continue building confidence, make mistakes, and learn from them—skills that will only enhance her independence and capability as a designer.

In summary, Grace has shown tremendous potential, and I am confident she will be a valuable asset to the team. Her dedication, knowledge, and willingness to learn make her a strong candidate, and I am certain she will continue to excel.

Best regards,

Ng Hor Yan

UXUI Designer

User Experience Researchers Pte Ltd


horyan.ng@user.com.sg